

## 2019 NOMINATING COMMITTEE CANDIDATE QUESTIONNAIRE

*Instructions for 2019 RMHA potential candidates:* Please complete this questionnaire in full. Use the “tab” key to jump between the answer fields. Click on the small box to input an ‘X’. Afterward, “Save As” with your name attached and send with the e-mail to the Nominating Committee per instructions on the RMHA website.

You must review the “Expectations for RMHA Nominations” and the “Position Descriptions” located on Pages 3, 4 & 5 and the Annual Renewal of Commitment Form (Appendix A/page 7)

This application must include a signature and references located at the bottom of page 6.

Name:		Phone	
Address		E-Mail	

1. RMHA office seeking in the 2019 Election?
2. a) Please confirm and describe your "Qualifications for Nomination" in the box below

3. How long have you been a member of RMHA? (*Candidates for President and Vice-President must be current RMHA Members for at least a full and continuous four years (48-months) prior to their candidacy. All other candidates for the Board must be current RMHA Members who have been Members for at least a full and continuous two years (24-months) prior to their candidacy. All candidates shall remain Members in Good Standing at all times as a candidate and while on the Board. No person serving a term of suspension may run for office.*)

4. Are you a member of a RMHA Regional Club? Have you been an officer?

5. Have you ever served/serving the RMHA in any of the following capacities?     Board Member         Committee Member     Show     Other  
 Brief Explanation in box below:

6. Have you completed either of these RMHA clinics and are still in good standing/serving in these capacities? Examiner  Judge

7. Have you ever attended a RMHA Board meeting? If **Yes**, what was your impression?

8. Why do you wish to serve as a Board member/officer? What valuable contributions would you add as a board member of the RMHA?

9. Your activities with the Rocky Mountain Horse: *(mark all that apply)*

Owner  Breeder  Trainer  Show  Sales

Trail Riding: Competitive  Recreational/Pleasure  Other \_\_\_\_\_

10. Are you a current member of any other horse organization? Are you or an immediate family member on the board of any other horse association? Have you ever been disciplined for horse related activities? *(If YES to any, please explain)*

11. Please state in your own words, what makes a Rocky Mountain Horse different from a

“mountain horse” and how would you keep that distinction as described in the RMHA rules if elected?

12. What do you believe should be the short- and long-term goals for the RHMA and the Rocky Mountain Horse?

**PLEASE READ THE FOLLOWING GENERAL EXPECTATIONS FOR RMHA NOMINATION**

- Have need to have a clear understanding of the RMHA, The RMHA Bylaws and Rules, and the 5-year Strategic Plan priority issues and goals.
- Working knowledge of Roberts Rules of Order
- Availability to respond to member concerns in a timely manner
- Access to a computer and ability to receive and send email communications
- Commitment of time and resources to travel to meetings and/or be present via conference call/video conferencing technology.
- Must attend 2/3 of meetings and only one unexcused absence per year is allowed.
- Have the time and ability to lead and/or play a key role in committees (must be on at least one standing or ad-hoc committee as nominated by president and approved by Board) and ensure strategic objectives are accomplished.
- Make progress or complete assignments in a timely and fiscally sound manner.
- Behave in a respectable and polite manner when communication with each other and the public.
- Encourage and actively recruit new members.
- Treat all with equality and agree to not use their office to secure favors or misuse their position.
- Understand confidentiality issues and agree not to disseminate any such information.
- Yearly sign the Renewal of Commitment Form (Appendix A)

In addition to the above requirements, the following skills are desirable:

- Good oral and written communication skills
- Ability to connect with people
- A track record of building functional and successful teams
- Ability to handle sensitive issues
- Effective time management skills
- Passionate about the RMHA and motivated to help the association and the horse succeed.

Below are expectations for the various RMHA Officer and Board roles.

**President:**

- Thorough familiarity with the By-laws and Rules of the RMHA
- Working knowledge of Roberts Rules of Order
- Availability to respond to member concerns in timely manner
- Access to a computer and ability to receive and send email communication with the Board and membership
- Commitment of time and resources to travel to meetings
- Prior association committee work not required but encouraged.

**Vice President:**

- Thorough familiarity with the By-laws and Rules of the RMHA
- Working knowledge of Roberts Rules of Order
- Familiarity with the rules and procedures of the Hearing Panel
- Access to a computer and ability to receive and send email communication with the Board and membership
- Commitment of time and resources to travel to meetings

**Secretary:**

- Thorough familiarity with the By-laws and Rules of the RMHA
- Working knowledge of Roberts Rules of Order
- Advanced computer and organizational skills
- Thorough knowledge of the Rules of Registry
- Commitment of time and resources to travel to meetings

**Treasurer:**

- Thorough familiarity with the By-laws and Rules of the RMHA
- Working knowledge of Roberts Rules of Order
- Familiarity with bookkeeping and interpretation of financial data
- Availability for timely execution of RMHA monetary transactions
- Access to a computer and ability to receive and send email communication with the Board and membership
- Commitment of time and resources to travel to meeting

**Hearing Panel Member:** Duties are to hear complaints and requests for resolution. Experience with other Boards and/or political or business experience is a plus. They Must also meet the following:

- RMHA Members for at least a full and continuous two year (24 months prior to candidacy) and a member in good standing
- General knowledge of the concept of “due process”
- Familiarity with the rules and procedures of the Hearing Panel
- Is not serving a term of suspension under the provision of the Horse Protection Act or any RMHA suspension
- Not currently serving on the Board of another Equine breed or registry
- Familiar with the responsibilities of this position and can verify that they are qualified to serve.
- Must read and sign Code of Conduct, Non-Disclosure Agreement, and yearly renewal of vows
- Must lead or be a contributing member for an RHMA committee as appointed by the President and as such will be responsible for the achievement of yearly goals by such committee.

**Director of Examiners:** Duties are to establish methods and means for the training and certification of Examiners and they shall establish and publish rules for the timely, efficient and equitable certification of such Examiners. Experience with other Boards and/or political or business experience is a plus. They Must also meet the following:

- RMHA Members for at least a full and continuous two year (24 months prior to candidacy) and a member in good standing.
- Is not serving a term of suspension under the provision of the Horse Protection Act or any RMHA suspension.
- Not currently serving on the Board of another Equine breed or registry.
- Familiar with the responsibilities of this position and can verify that they are qualified to serve.
- Must read and sign Code of Conduct, Non-Disclosure Agreement, yearly renewal of vows.
- Previous attendance at Examiner’s Clinic and current status as an examiner.
- Thorough familiarity with the “Rules of Registry” and have the time and resources to help conduct clinics and review certification videos sent in by members

**Member at Large:** Duties are to act as representative of the membership, or specific geographic or other defined segment of the membership as they may be assigned, and any other duties as defined by the President or the Board. Experience with other Boards and/or political or business experience is a plus. They Must also meet the following:

- RMHA Members for at least a full and continuous two year (24 months prior to candidacy) and a member in good standing
- Is not serving a term of suspension under the provision of the Horse Protection Act or any RMHA suspension
- Not currently serving on the Board of another Equine breed or registry
- Familiar with the responsibilities of this position and can verify that they are qualified to serve.
- Must read and sign Code of Conduct, Non-Disclosure Agreement and yearly renewal of vows
- Time and resources to make monthly contact with each assigned RMHA Affiliated club.
- Ability to connect to members of assigned Affiliated Clubs/region critical.

- Must lead or be a contributing member for an RHMA committee as appointed by the President and as such will be responsible for the achievement of yearly goals by such committee.

Please list the names and contact information of 2 RMHA members you wish to use as references.

Name:		Name	
Address		Address	
Phone:		Phone	
e-Mail		e-Mail	

*Your signature confirms you acknowledge your statements/answers can and may be used by the RMHA. Additionally, you have read and understand the Expectations of Nominations portions of this application and your acceptance of them. **Typing your name on the signature line also qualifies as an "e-signature."***

SIGNATURE: \_\_\_\_\_

POSITION SOUGHT: \_\_\_\_\_

***Application must be received by December 31, 2018 at the RMHA office via the e-mail link  
admin@rmhorse.com***

## Appendix A

The following is the Renewal of Commitment/Code of Conduct Form that each board member must sign on a yearly basis. **You do not need to sign this form now, but you will be expected to sign if elected.**

---

### **RMHA Board of Directors Renewal of Commitment**

As part of the 2018-2023 Strategic Plan (Plan), approved by the Rocky Mountain Horse Association (RMHA) Board of Directors (Board) on August 18, 2018, it was decided that the Board should take pause and each member should re-evaluate their rationale for being a Board member and their ability and desire to help achieve the goals and objectives laid forth in the Plan, and to re-commit to the RMHA, its members and the horse. This document serves to remind the Board of the Code of Conduct they have agreed to uphold and outlines the responsibilities that each member must uphold. Bi-annual/annual scorecards will evaluate each Board members performance in relation to the code of conduct, Board position responsibilities and achieving agreed upon goals.

#### **Code of Conduct:**

- Abiding by the RMHA Bylaws, Mission Statement, Vision, Values, Rules and Regulations, Policies and Procedures and the Horse Protection Act.
- Respecting the confidentiality of privileged information.
- Recognizing that as an individual Board member, I have NO authority to speak or act for the Board.
- Working with other members to establish effective Board operating procedures.
- Rendering all decision based on available facts and my independent judgement rather than succumb to influence of individuals or special interest groups.
- Must attend at least 2/3 of all board meetings - (only one unexcused absence per year is allowed).
- Becoming informed concerning the issues to be considered at each meeting.
- Avoiding conflicts of interest or the appearance thereof.
- Refraining from using my Board position for the benefit of myself, family members or business associates, or to advocate any personal agenda.
- Expressing personal opinions in a Board meeting, but once the Board has acted, I will accept the will of the majority and will not express opinions that are in opposition to the Board's decision.
- Realizing that my statements and/or actions can be interpreted as a direct reflection of Board policies and taking this into account PRIOR to making any statements/actions, including being involved in chat lines and/or discussion groups, attending horse shows or other horse related events.

In addition, each Board member must:

- Have a clear understanding of the RMHA, The RMHA Bylaws and Rules, and the 5-year Strategic Plan priority issues and goals.
- Possess a working knowledge of Roberts Rules of Order
- Availability to respond to member concerns in a timely manner
- Have access to a computer and the ability to receive and send email communications
- Be able to commit the time and resources to travel to meetings and/or be present via conference call/video conferencing technology. Must attend 2/4 of meetings; only one unexcused absence per year is allowed.
- Have the time and ability to lead and/or play a key role in committees (must be on at least one standing or ad-hoc committee as nominated by the president and approved by the Board) and ensure strategic objectives are accomplished and must understand the Bylaws, Rules and Policies and Procedures that the respective committee must abide by.
- Make progress or complete assignments in a timely and fiscally sound manner.

- Behave in a respectable and polite manner when communicating with each other and the public.
- Encourage and actively recruit new members.
- Treat all with equality and agree to not use their office to secure favors or misuse their position.
- Understand confidentiality issues and agree not to disseminate any such information.
- Yearly sign this Renewal of Commitment Form

By signing this document below, you agree to all the requirements and responsibilities above and are fully committed and willing and able to work hard to help the RMHA Board meet its short- and long-term goals and objectives. You agree to lead and take responsibility for any and all committees to which you are assigned and will work hard to help them achieve their yearly goals in accordance with the Strategic Plan and the Bylaws, Rules, and Policies and Procedures. You understand that your performance and progress will be fairly evaluated on a bi-annual/annual basis.

Ronnie Rocky 11/1/2018  
Board Member Signature and Date

Ronnie Rocky  
Printed Name