



SHOW ADVISORY COMMITTEE SHOW MANAGER WELCOME PACKAGE

Dear Show Manager:

The Show Advisory Committee would like to thank you for your participation and support of the RMHA sanctioned show circuit. We are excited about the show season and want to help you in any way possible to insure you a successful show.

In this package, you will find the following:

- RMHA Membership Application & Fee Schedule
- RMHA Exhibitor's Application
- Sample Forms to Assist in a Successful Show
 - Exhibitor List Printout – Sample
 - Horse Listing Printout – Sample
 - Class Listing Printout – Sample
 - Class Entry Forms – Sample
- Advertising copy for Rocky Mountain Horse Website Promotion
- Show Manager's Pre-Show Checklist – note that complete names of all exhibitors, trainers, owners and horses, RMHA membership and exhibitor card numbers are required
- RMHA Judge's Cards Sample – note that judges are required to place classes all the way out
- SJC – Judges Evaluation Form
- Show Complaint Form (requires a \$100 filing fee)
- SAC – Show Rule Evaluation and/or Show Evaluation Form
- Judges copy of RMHA Show Rule Book – a digital copy is also available on the RMHA website by going to www.rmhorse.com > Association > Bylaws & Rules > Show Rule Book
- Show Manager Post Show Checklist

NOTE: digital copies of the above forms and applications can also be found on the Rocky Mountain website under *Forms*

Watch for other Helpful Hints on Running a Successful Show – Available Soon on the RMHA Website!

If you have any questions or concern, please do not hesitate to contact us. As we all know, time is of the essence and we will work with you to stay on schedule with the planning of your show.

RMHA Show Advisory Committee

4561 Iron Works Pike, Ste 156

Lexington, KY 40511

859-644-5244

admin@rmhorse.com



MEMBERSHIP APPLICATION

NEW Membership RENEWAL

SELECT MEMBERSHIP TYPE	NEW & YEARLY	3 YEAR RENEWAL
<input type="checkbox"/> Single Membership (Must be 18 yrs as of Jan 1 (US & Canada))	\$50.00	\$105.00
<input type="checkbox"/> Family Membership (US & Canada)	\$85.00	\$210.00
<input type="checkbox"/> Youth Membership (US & Canada)	\$25.00	\$60.00
<input type="checkbox"/> International Membership (Single Only)	\$95.00	\$240.00
<input type="checkbox"/> Single LIFETIME Membership (Must be 18 yrs as of Jan 1)	\$410.00	N/A
<input type="checkbox"/> Family LIFETIME Membership	\$760.00	N/A

NOTES

- Membership is for one year starting with date of purchase or renewal. There will be a 30-day grace period following the membership anniversary date. In order to be eligible for the renewal price, you must have been a member in the immediately preceding year (current member).
- If membership is not renewed by end of the 30-day grace period, membership expires. You must submit “New” member fees with your application after the end of the grace period.
- New membership applications are pending until approved by the RMHA Board of Directors. If the Board denies membership, RMHA will refund all membership fees submitted.
- Members who renew by telephone using a credit card agree to all assumption of risk, indemnity and hold harmless clauses below, as well as agreeing to abide by RMHA bylaws, rules and regulations for the membership year.

Name _____ Spouse _____

Mailing Address _____

City _____

State _____ ZIP _____ Country _____

Home phone _____ Cell phone _____

E-mail _____ Website _____

Additional members (Attach additional pages if necessary – Last Name, First, Middle, Date of Birth & Relationship)

1. _____

2. _____

3. _____

I/we, the undersigned, acknowledge the inherent risks involved in riding and working around horses, which risks include serious bodily injury or death from using, riding or being in close proximity to horses, among other risks, and further, that injury may occur to both horse and rider in normal use, in competition and in schooling. I/we agree, as a condition of acceptance, to abide by the Bylaws, Rules and Regulations of the Rocky Mountain Horse® Association and agree to cooperate with disciplinary processes of the RMHA and will comply with any final applicable decisions determined by that process. I/we assume full responsibility for all acts committed by the minor members of our

family and further agree that minor members of our family will also cooperate with the disciplinary processes of the RMHA and comply with any final applicable decisions determined by that process without consideration of their minor status.

I/we, the parents(s)/legal guardian(s) of the applicant Junior Member (under age 18) by submitting this application, as a condition of acceptance, agree to make all effort and do all things necessary to assume the Junior Member will abide by the Bylaws, Rules and Regulations of the RMHA. In addition, I/we will assume full responsibility for all acts committed by the Junior Member and further agree that the Junior Member will cooperate with the disciplinary processes of the RMHA and comply with any final applicable decisions determined by that process without consideration of their minor status.

I/we, for ourselves, and on behalf of the minor members of our family, and our administrators and assigns, hereby agree to indemnify and hold harmless the officers, directors, employees or agents of the RMHA from and against all claims, including any injury or loss suffered during or in connection with any activities relating to the RMHA as a result of their carrying out their duties, whether or not such claim, injury, or loss resulted directly or indirectly from the negligent acts or omissions of the aforementioned individuals, companies, or their employees or agents, except for criminal acts, willful or intentional misconduct or wanton or reckless disregard for human rights or safety.

Photo Release: I grant RMHA permission to use photos of myself and family members taken at RMHA activities (shows, trail rides, obstacle competitions, etc.) and photos that I submit to the RMHA for posting on the Website, for RMHA promotional purposes in print and on the Internet (newsletters, website, magazine, booth display and brochures, etc.).

Applicant Signature _____ Date _____

Parent/Guardian Signature* _____ Date _____

**For Junior members only*

Voting Preference: I would like to vote by electronic ballot I would like to receive a paper ballot

Make check payable in US Dollars to "RMHA" and mail to:
RMHA
4561 Iron Works Pike, Ste 156
Lexington, KY 40511

There will be a convenience fee for any paperwork submitted without payment.

There is a 4% fee for credit card payments.

Check Amount Enclosed \$ _____

Pay by credit card (choose one) VISA MasterCard Discover

Card No. _____

Expiration _____ Security Code _____

Signature _____



RIDER'S CARD APPLICATION

The Rider's Card covers member participation in all RMHA Sanctioned Programs. Please mark a status of rider for each applicant. Please mark any status that may apply. The RMHA will issue cards via e-mail (we will mail them only if there is no e-mail on file). Each family member will receive their own card and must be current in dues to participate in any sanctioned event. Points will not be counted for any member with an expired membership at the time of the event. By signing this application, you are stating that you have read and agree to abide by the Rider Status for which you are applying, as defined in the current year Show Rule Book, SECTION VI – General Show Rules, page 50.

Signature _____

- | | |
|--|----------------------------------|
| <input type="checkbox"/> Individual Rider Card (must be 18 years as of Jan. 1) | <input type="checkbox"/> \$10.00 |
| <input type="checkbox"/> Family Rider Card (up to 2 adults and 2 children) | <input type="checkbox"/> \$20.00 |
| <input type="checkbox"/> Youth Rider Card | <input type="checkbox"/> \$5.00 |

Name _____	<input type="checkbox"/> Professional
RMHA No. _____ Exp. Date _____	<input type="checkbox"/> Amateur
Telephone _____	<input type="checkbox"/> Novice
E-mail Address _____	<input type="checkbox"/> Youth
Date of Birth _____ Relationship _____	<input type="checkbox"/> Trail

Name _____	<input type="checkbox"/> Professional
RMHA No. _____ Exp. Date _____	<input type="checkbox"/> Amateur
Telephone _____	<input type="checkbox"/> Novice
E-mail Address _____	<input type="checkbox"/> Youth
Date of Birth _____ Relationship _____	<input type="checkbox"/> Trail

Name _____	<input type="checkbox"/> Professional
RMHA No. _____ Exp. Date _____	<input type="checkbox"/> Amateur
Telephone _____	<input type="checkbox"/> Novice
E-mail Address _____	<input type="checkbox"/> Youth
Date of Birth _____ Relationship _____	<input type="checkbox"/> Trail

Name _____	<input type="checkbox"/> Professional
RMHA No. _____ Exp. Date _____	<input type="checkbox"/> Amateur
Telephone _____	<input type="checkbox"/> Novice
E-mail Address _____	<input type="checkbox"/> Youth
Date of Birth _____ Relationship _____	<input type="checkbox"/> Trail

Make check payable in U.S. Dollars to "RMHA"

Check Amount Enclosed \$ _____ Check No. _____

Pay by credit card (choose one) VISA MasterCard Discover

Card No. _____

Expiration _____ Security Code _____

Signature _____

Mail completed form with payment to: RMHA, 4561 Iron Works Pike, Ste 156, Lexington, KY 40511

There will be a convenience fee for any paperwork submitted without payment.
There is a 4% fee for credit card payments.



Office Use Only

ENTRY FORM – ONE HORSE PER FORM

Horse Name _____

RMHA No. _____ Mare Gelding Stallion Year Foaled _____

Certified Yes No Back No. _____

Owner(s) _____ RMHA No. _____

Address _____

City _____ State _____ ZIP _____

Phone _____ E-mail _____

Trainer _____ RMHA No. _____ Exhibitor No. _____

Address _____

City _____ State _____ ZIP _____

Phone _____ E-mail _____

CLASS NO.	RIDER NAME & RMHA NO.	D.O.B.	EXHIBITOR NO. / CLASSIFICATION	RIDER ADDRESS, CITY, STATE, ZIP	FEES

<p>AGREEMENT AND WAIVER MUST BE SIGNED I hereby enter the above horse at my own risk and subject to all rules and regulations of the show. I further agree that if any damages occur or loss is incurred to the horse exhibited or any articles are lost or damaged, I will take no claim against the Rocky Mountain Horse Association, the show management, the show grounds and/or its owners, employees, and/or representatives. WARNING: UNDER KENTUCKY LAW, a farm animal activity sponsor, farm animal professional, or other person does not have the duty to eliminate all risks of injury of participation in farm animal activities. There are inherent risks of injury that you voluntarily accept if you participate in farm animal activities. KRS 247.4027. Neither RMHA nor the Show Organizers or Helpers are responsible for theft, accidents, or injuries to horses, riders or Spectators.</p>	TOTAL ENTRY FEES	
	CAMPING FEE	
	SHAVINGS	
	STALL FEE / TIE OUT FEE	
	OFFICE FEE	5.00
	TOTAL DUE	

Signature _____
If under the age of 18, parent or guardian must sign



SANCTIONED SHOW MANAGER'S PRE-CHECKLIST

Dear Show Manager:

Please use the following checklist to ensure that you have all materials and equipment needed for a successful RMHA sanctioned show:

1. A current copy of the Rocky Mountain Horse Association's Show Rules and Regulations handbook. This can be downloaded from the RMHA official website at rmhorse.com or requested from the RMHA headquarters, (859) 644-5244.
2. A Show Results sheet for the capturing and reporting the class results (class placements).
3. A Master Exhibitor Listing Sheet (including membership number and exhibitor number).
4. A Master Horse Listing Sheet (including registration information, owner information & trainer information) – Note: All Horses must be Properly Registered, and all must be Certified if over 3 years of age
5. Please make sure that your judge meets the criteria for the RMHA sanctioned "A", "B" or "C" show:
 - "A" Show – must be a licensed and approved current RMHA judge
 - "B" Show – must be a current certified or licensed gaited horse judge, with approval by SJC
 - "C" Show – can be any judge
6. Please make sure that your show bill has the required number and correct wording of sanctioned RMHA classes chosen from the RMHA Sanctioned Show List
 - "A" Show – 20+ classes
 - "B" Show – 8-19 classes
 - "C" Show – 3-7 classes
7. Please make sure that the judge has reviewed and is familiar with **all** of the RMHA rule book and has been instructed to place out **all entries** in each RMHA sanctioned class for proper High Point Awards.
8. Please have your office check and include all membership and exhibitor numbers on entry forms for verification of membership and awarded points.
9. Please make sure that the entry forms, and/or show bills, and/or announcements inform exhibitors that all RMHA appropriate rules apply for the type show (A, B or C) and must be abided by (including appropriate show clothing and equipment) to ensure awarding of points.
10. Please make sure you provide a final Show Bill no later than **30 days** prior to the show date and if there are any subsequent changes, an updated Show Bill will be submitted no later than **10 days** prior to the show date.
11. Suggested Equipment on Site:
 - Stable Stepping stool for Country Trail Pleasure classes.
 - Measuring tape for hooves/shoes
 - Height measuring stick
 - RMHA Show Rule Book for Exhibitor's reference
 - Application Forms for New or Renewed Memberships
 - Applications Forms for New, Renewed or Change of Status Exhibitor Cards
 - SAC – Show Rule or Show Evaluation Forms
 - Show Complaint Forms
 - SJC – Judging Evaluation Forms
12. Mail all final paperwork to the office within **15 days** of the show closing (see Post Show Manager Checklist)



RMHA SANCTIONED B SHOW JUDGE APPROVAL

RMHA Sanctioned B Show judges must be submitted to the Show Judging Committee (SJC) for review and approval. A Sanctioned B Show judge must hold a current, formal gaited horse license and have had no disciplinary or administrative action taken against any license held. Please note that a Sanctioned B Show judge, whether licensed with RMHA or not, may not participate in any RMHA show (including the International Rocky Mountain Horse Show) as Owner, Exhibitor, or Trainer during that year.

Please complete the following information and send to RMHA Office, at admin@rmhorse.com

B Show Name	
B Show Date	
Show Manager	
Show Manager Contact	
Judge Name	
Judge Contact	
Past and Present License(s)	
Administrative or Disciplinary Action on Any Past or Present License(s)	

Show Manager Signature _____



SJC – SAMPLE JUDGE’S CARD

NOTE: for High Point purposes, all classes MUST be placed all the way out (i.e. if 15 entries, then 15 placements)

RMHA JUDGE’S CARD	
First Place	_____
Second Place	_____
Third Place	_____
Fourth Place	_____
Fifth Place	_____
Sixth Place	_____
Seventh Place	_____
Eighth Place	_____
Ninth Place	_____
Tenth Place	_____
.....	
Judge’s Signature	_____
Show Name	_____
Class No.	_____
Date	_____



JUDGE EVALUATION FORM

Judge Name _____

Show Name _____

Date _____

Please score the judge 1-5, with 5 being the best score, on how well they judged	1 Very Poor	2 Poor	3 Average	4 Good	5 Excellent
Correct gait					
Proper frame (form)					
Show rules					
Class divisions					
Consistency in judging					
Fairness/honesty					
Professionalism					
I would rate the choice for this judge to judge the International as					

Comments _____

Signature _____

Return to Show Office or mail completed form to:

RMHA
 4561 Iron Works Pike, Ste 156
 Lexington, KY 40511



SHOW COMPLAINT FORM

NOTE: A fee of \$100.00, payable to RMHA, must accompany this form. RMHA/HQ Executive Director will provide information to the responsible Committee Chairman who will recommend it to the Hearing Panel. If the complaint or violation results in a guilty verdict, RMHA will refund the fee to the individual filing the form.

I am filing a complaint / violation on (name of judge/rule/person) _____

The incident happened at (location) _____

Date of incident _____

Description follows: (Provide clear and factual details. Use reverse, if needed.) _____

Name _____ Date _____

Address _____

E-mail _____ Phone _____

Signature _____

Mail completed form to:
RMHA
4561 Iron Works Pike, Ste 156
Lexington, KY 40511



SAC – SHOW RULE EVALUATION AND/OR SHOW EVALUATION FORM

NOTE: Evaluations do not require a filing fee. SAC will review shows, show rules and regulations, and show management. The SJC will review all Judge Evaluations on a separate form labeled 'Judge Evaluation Form'.

I am filing an evaluation on (name of person, show rule, show management) _____

Name of show _____

Date of incident _____ Location _____

Description follows (Provide clear and factual details. State incident, show rule or bylaw violated, and provide clear details as well as any recommendation for rule change, etc. Use additional pages, if needed.) _____

Name _____ Date _____

Address _____

E-mail _____ Phone _____

Signature _____

Mail completed form to:
RMHA
4561 Iron Works Pike, Ste 156
Lexington, KY 40511

Comments, continued _____

Recommendations for change _____

Initial _____



SANCTIONED SHOW MANAGER'S POST SHOW CHECKLIST

Dear Show Manager:

Please use the following checklist to ensure that you have all the required paperwork together to turn into the RMHA Office. All paperwork and fees collected must be sent within **15 days** of show closing.

1. All Original Judge's Cards
2. Final Class Placing Sheets and/or Computer Printout – Please verify all information is correct & legible including:
 - Sanctioned Class Name (i.e. RMHA Show Pleasure Geldings)
 - Class Placement (1,2,3,4,5, etc.)
 - Back # (i.e. 125, etc.)
 - Horse Registered Name (i.e. Super Rocky Mountain Boy)
 - Exhibitor Name (i.e. Sammy Bestriker)
 - Owner Name (i.e. Olivia Rocky)
3. All Class Entry Forms
 - Include All Add/Drop Forms
4. Master Exhibitor's List – including:
 - Name, Membership Number (verify membership has not expired)
 - Current Year Rider Card Number (this #number will always begin with the last two digits of the current year i.e. '19-xxxx' for 2019)
5. Master Horse List – Note: All Horses must be Properly Registered, and Certified (if over 3 years of age) including:
 - Name & Registration # (gold seal on front of registration papers indicates certification)
 - Owner of Record is up to date (name will be listed on back of registration)
 - Note: Owner Membership must be current – This information will need to be verified to be eligible for High Points
 - Any Trainer Information
6. Any New Membership Application Forms and Fees Sold at Show
7. Please make sure you provide a final Show Bill no later than **30 days** prior to the show date and if there are any subsequent changes, an updated Show Bill will be submitted no later than **10 days** prior to the show date.
8. Any New Exhibitor Application Forms and Fees Sold at Show

Thank you, once again, on behalf of your Show Advisory Committee and the Rocky Mountain Horse Association for your support of our sanctioned show program!